**Branch Office:** 

Registered Office: 5th Floor, Bahria Complex III, M.T. Khan Road, Lalazar, Karachi-Pakistan. Tel: +92-111-111-663, +92-21-35205019 Room # 16&17,3rd Floor Ali Tower, 105-B-II, M.M. Alam Road, Gulberg III, Lahore-Pakistan. Tel: +92-42-38302022

Karachi July 26, 2021

## **Customer Advisory** e-Delivery Order Issuance (eDO)

Due to the increasing cases of Covid 19 (Delta Variant), all customers are hereby informed that effective August 1st, 2021, we shall only be releasing eDO to all Import customers.

All Customers are therefore instructed to please submit the following,

## 1. All Import related documents duly completed

- a) Original BL properly endorsed / Bank guarantee
- b) Consignee's request / Authrity letter
- c) Clearing agent's request / Authority letter along with receiving person's CNIC copy
- d) Bond undertaking on PKR 100/- judicial bond paper
- 2. **Payment proof** copy of the Pay orders along with the HBL deposit slip.
- 3. Contact Information Proper consignee/clearing agent official E-mail ID and Contact numbers.

eDO confirmation shall be sent to the customer through ONE Line's email.

Weekdays	Counter Timings for submission of Documents
Monday to Thursday	09:00am to 12:30pm & 02:00pm to 03:00pm
Friday	09:00am to 12:00noon & 02:30pm to 03:30pm